

How to: Reset your Password

Saskatchewan Blue Cross Broker Travel Portal

1. In the Broker Travel Platform login page, select the **Click here if you have forgotten your:** button.



The image shows a light blue button with a white padlock icon and the text "Click here if you have forgotten your:" followed by four asterisks. Below the button are three input fields: "Distributor number", "Agent code", and "Password".

2. Enter your email address in the **E-mail Address:** field.
3. Click the **Submit** button. The B2B Blue Cross Travel email will be sent to the corresponding email address.
4. From the B2B Blue Cross Travel email, a new temporary password will be provided for you to use to log into the Broker Travel Platform to set a new password.

Note – this is a temporary password valid for 1 hours.

